

PROFESSIONAL PRACTICES and RESPONSIBILITIES POLICY

demonstrate that they are prepared to teach children and youth. Preparation requires a combination of successful completion of university coursework and the demonstration of intra- and interpersonal characteristics and dispositions that effective teachers should

The Master of Arts teacher candidate knows the importance of clear, accurate communication – oral, digital and written.

- A. The Master of Arts teacher candidate communicates clearly, accurately and with appropriate level of detail orally, in writing and through electronic communication. Teacher candidates speak in a manner appropriate to the conference classroom. Teacher candidates refrain from inappropriate electronic communication; and
- B. Scholastic Integrity OLLU Master of Arts teacher candidates are expected to adhere the guidelines for scholastic integrity, honesty and ethical behavior as stated in OLLU MAT Handbook. Master of Arts teacher candidates demonstrate honesty and integrity by being truthful about background, experiences and qualifications; completing one's own work; attributing proper credit for the ideas of others; and providing proper citation of source materials.

### Positive Work Habits, Communication and Interactions

As a member of the teaching profession, it is important for Master of Arts teacher candidates to model positive work habits, responsibility, dependability, honesty and commitment to the profession. The Master of Arts teacher candidate:

- A. attends all classes as expected. Exhibits preparedness for class, engagement, and punctuality,
- B. demonstrates enthusiasm and a positive attitude towards the teaching profession and learners,
- C.

- L. make a positive contribution to the cooperating school community and services; and
- M. demonstrate a commitment to continued professional growth, reflect on their own strengths and professional learning needs.

#### Respect for Diversity and Individual Differences

The Master of Arts teacher candidate, in preparation for responsible teaching, understands the importance of creating a learning environment in which diversity and individual differences are respected and is required to:

- A. interact with others in ways that reflect support and show respect for all

Ethics and Standards for Texas Educators as well as the TEA professional program standards,

- C. maintain appropriate confidentiality at all times including,
- D. confidential information concerning students unless disclosure serves professional purposes or is required by law,
- E. maintain a professional teacher-student relationships and teacher-parent relationships; and,
- F. serve as an advocate; demonstrates the disposition to act always for the benefit for all students.

#### Maintains Composure and Self Control

The Master of Arts teacher candidate is required to

- A. follow 23 (o)46.(o)-6.a03.761 0 f13anc1 (o)-6.a0edhmap2 and 7.9e(i)-3n8 ( f)10.5(h)2.3 (A0978 0 Td (

## FIELD EXPERIENCE, CLINICAL TEACHING, and INTERNSHIP REQUIREMENTS

### Field Experience:

In accordance with the State Board of Education the Educator Certification the (TEACH) Program at OLLU offers a wide variety of ongoing and relevant of-field experiences for our students (Rule §228.35). Students will complete at least 30 clock hours of observation/field experience prior to student teaching. Master of Arts teacher candidates will have the opportunity to observe instruction by content certified teachers. In addition, candidates, under supervision, will be actively engaged in instructional activities in authentic school settings in a public school accredited by the TEA for an additional 15 clock hours. Master of Arts teacher candidate will work with actual students in classrooms/instructional settings and they will critically reflect on their observation experiences. (§228.35e1AB) Students will be required to keep a log of their field experience hours and activities and engage in thoughtful written reflection about what they have observed.

### Background Check Requirements:

In accordance with Texas Education Code §22.0835, each school district will complete a criminal background check on all Master of Arts teacher candidates placed in their classrooms prior to participation in any field re.402 TD [(l)1 (33.5873 (u)2.3 e)-3.9 (h)2.2 (e).6 (l d)2.3 (2.



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2) Applicants may request a Preliminary Criminal History Evaluation (PCHE) prior to admission into the educator preparation program;

- TEA will provide an evaluation for a non



withdraw from the course and/or program of study and may not be able to complete their course, certification and/or degree requirements. In addition, if upon successful completion of an educational program a candidate is convicted of certain offenses, they may become ineligible for certification/certification examination. Please refer to Texas Occupation Code, Chapter 53, Section 53.001-53.105 and/or [Texas Administrative Code Chp. 249, Subchapter B §249.16](#) for further clarification of offenses leading to ineligibility of certification.

## MAINTAINING ACADEMIC REQUIREMENTS AND PROFESSIONAL BEHAVIORS

This policy was developed as a support to Education candidate development as a professional. Therefore, any behaviors that are contrary to those described in the PPRA will be addressed immediately and a support plan will be developed

1. Faculty will call a meeting with the Master of Arts teacher candidate; the faculty member will complete the PPRA form and identify the behavior or academic area that needs addressing by the student. The purpose of this meeting is for the student and faculty member to explore ways in which the student can better meet the expectations for professional behaviors or academic requirements in the classroom and to develop a support plan. Both the student and professor will sign the completed PPRA form; a copy will be provided the student and the second copy will be maintained in the student's department file.
2. If a second infraction occurs, the same procedure described above will be employed. In addition, the department chair will participate in the meeting and explain the university responsibility as gatekeeper to the profession. As a professional program, the Education Department reserves the right to recommend or deny the Master of Arts teacher candidate for certification. If all criteria are not met satisfactorily,

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Student Signature

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Date

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